

# Queen of Peace Cemetery and Mausoleum

Antigo Wisconsin



## Rules and Regulations Effective May 15, 2019

Cemetery Location: 6<sup>th</sup> Avenue and Aurora Street, Antigo

Business Office: 819 3<sup>rd</sup> Avenue; Antigo, WI 54409

Phone: 715-623-4938

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## **QUEEN OF PEACE CEMETERY**

Queen of Peace Cemetery of Antigo, Wisconsin is a Catholic cemetery dedicated to providing a beautiful and peaceful resting place for the faithfully departed. We welcome all Catholics, their families and members of all faiths.

### **HISTORY**

The land for the first section of the cemetery was donated by Mrs. A.F. Deeglise and approved by the diocese of Green Bay December 9, 1882. Over time, additional parcels were acquired. Until 1914 the cemetery was under the responsibility of St. John the Evangelist church. In 1914 the Catholic Cemetery Association was organized among the three parishes of the city. In 1963, Bishop Stanislaus Bona authorized the creation of Queen of Peace Catholic Cemetery. The Cemetery was operated by the Queen of Peace Cemetery Association until 1997 when the Diocese of Green Bay assumed title to the real estate and operations of the cemetery. On April 1, 2011, the diocese returned ownership of the real estate and operations to St. John the Evangelist and SS. Mary & Hyacinth parishes. The Queen of Peace Cemetery Association reports to the Finance Committees of these two Catholic parishes of Antigo, Wisconsin.

### **MANAGEMENT**

As a Green Bay Diocesan Cemetery, Queen of Peace Cemetery operates as a non-profit organization governed by the Queen of Peace Cemetery Association Board of Directors. The board develops necessary policies for the overall operation and management of the cemetery. The Sexton and Administrative Secretary are hired by the Queen of Peace Cemetery Board of Directors and under their supervision. The Sexton handles the day to day operations of the cemetery. Any questions regarding arranging for burials or purchasing burial rights shall be directed to the Sexton or to the SS. Mary & Hyacinth parish office at (715) 623-4938 located at 819 3<sup>rd</sup> Avenue, Antigo, WI 54409 or email at [qop@antigoareacatholicchurches.com](mailto:qop@antigoareacatholicchurches.com).

### **RULES AND REGULATIONS**

All owners of burial rights for graves, crypts, and niches shall be subject to said rules and regulations and to any amendments that shall be adopted from time to time.

An additional set of rules and regulations specifically governs the 'Via Matris' shrine section of the cemetery which is composed of the Re-plat of Blocks 23, 24, 27, and 28 and Blocks 38 and 39.

### **GENERAL RULES FOR BURIAL**

1. A Burial Permit for each funeral, as required by law, must be provided.
2. No disinterment or removal of remains or cremated human remains shall be allowed except with the permission of the Cemetery, and with the written authorization of the burial rights owner or nearest of kin and following legal procedures.
3. Employees/contracted personnel of the Cemetery are the only persons who will be permitted to open graves or crypts or niches except as detailed below. The Cemetery shall assume no liability for the damage to any casket or burial case incurred in making the disinterment and removal. The two exceptions referred to above are as follows:
  - (a) When the Cemetery is directed to make a disinterment by the order of a court of competent jurisdiction and a certified copy of such order has been provided.
  - (b) When the coroner directs the disinterment for the purpose of holding an inquest. Cemetery employees/contracted personnel will not be permitted to assist the coroner.
4. All interments and removals shall be subject to the orders and laws of the city, county and state.
5. Embalmed remains are encouraged for ground burial. Entombments require embalming.
6. The cemetery requires at least 18" of ground above the buried vault and 12" above an urn/urn vault.
7. Only two remains can be buried in a single ground burial space or in a mausoleum crypt.
8. Columbarium spaces are limited by size with a maximum of one urn.
9. Cremated human remains must be enclosed in an unbreakable, permanent container unless using an urn vault.
10. Management requires precise instructions in writing as to the particular space, size of grave or location in a lot or crypt or niche where interment is desired. Cremated human remains may not be interred in grave space on top of remains.
11. The scattering of cremated human remains on the surface of the ground is not permitted anywhere in the cemetery. Only cemetery personnel are permitted to inter cremated human remains.
12. Burials will not be made on Sunday, Christmas, Easter, July 4, Memorial Day, Labor Day, New Year's, or Thanksgiving unless management/sexton has approved the request. If burial is made on any of these above specified days, the charges for such burial may be double that of the regular current price.

### **OWNERSHIP AND TRANSFER OF BURIAL RIGHTS**

The Cemetery provides a purchase agreement and a Certificate of Burial Rights. As this is a Catholic Cemetery, in no case shall a rights holder have any right to sell, transfer, exchange or in any manner dispose of a burial right unless approved by the Cemetery Board. The Cemetery will consider re-purchase of burial rights subject to original pricing for the rights less the contribution to perpetual care.

In the event of the death of a rights holder, all privileges of the rights holder shall pass to the rights holder's next of kin or those entitled to succeed by the laws of the State of Wisconsin. In the event of the death of a burial rights holder, an affidavit must be filed with the Cemetery, signed by all heirs, and in the case of minors, signed by the owner or legal representative, to authorize burials of persons not the rights holders.

### **RULES FOR VISITORS**

1. **All persons are reminded that the Cemetery is sacredly devoted to the interment of the dead and that a strict observance of all proprieties due such a place will be required of them.**
2. Visitors are requested to keep to the paths and roads and to refrain from walking over graves.
3. No automobile or other motor vehicle shall be operated or driven within the Cemetery at a speed in excess of ten (10) miles per hour.
4. Any persons found loitering in the cemetery after dark will be liable for arrest.
5. The throwing of rubbish on walkways or any part of the grounds is strictly prohibited.
6. All persons are strictly prohibited from picking flowers, either wild or cultivated, or from breaking any tree or shrub or plant and from writing upon, marking, defacing or in any manner injuring any marker, monument, fence or structure in or belonging to the Cemetery.
7. All costs connected with the repair or replacement of monuments, markers, buildings or other Cemetery properties damaged by the malicious conduct of perpetrators shall become the liability of such perpetrators and appropriate legal action shall be taken by the Cemetery to recover those costs.
8. Dogs will be allowed in the Cemetery only when confined to a vehicle, or on a leash. Pet waste must be properly disposed.
9. No hunting, snowmobiling, parking, or camping is allowed on Cemetery property.
10. Weapons are not allowed on Cemetery property, except military, attending funerals and authorized Peace Officers.
11. Management reserves the right to forbid and prevent assemblages which it deems improper or inappropriate for a Cemetery.
12. Management expressly disclaims liability for any injuries sustained by anyone, rights holder or not, visiting the cemetery.

### **FLOWERS AND MEMORIALS**

1. The Cemetery reserves the right to regulate the methods of decoration of the grounds so that uniform beauty may be maintained. The use of permanent boxes, shells, toys, ornaments, vases, glass or crockery jars and containers, wood or metal cases, potted plants, etc. shall not be permitted on any space and if found shall be promptly removed. All fall and winter seasonal decorations must be removed by April 15 and all summer seasonal decorations must be removed by October 1 or they will be removed by cemetery personnel.
2. If arrangements appear to be abandoned or unkempt, they will be removed at the discretion of the Cemetery at any time. In no event, will the Cemetery be responsible for articles placed on the lot/space.
3. All loose items (tripods, floral bouquets, etc.) placed upon a grave at the time of burial, must be removed one week after the funeral.
4. No trees may be planted by a burial rights holder on their space without permission of the Cemetery.
5. Open flames of any size are forbidden at any time within the Cemetery boundaries.
6. All planted flowers on a lot shall be confined to an area of 18" depth and extending the length of the facing side of the monument. Please see separate rules for the Via Matris area of the Cemetery.

## **MONUMENTS AND MEMORIALS**

1. An APPLICATION TO ERECT MEMORIAL” is required. A Processing fee is charged for its review, revision and approval for the setting of the monument or marker on the purchaser’s lot. The Sexton will review the specifications contained in the application and either approve or disapprove the application.
2. Monument dealers shall provide a cement foundation for a monument to be erected in the Cemetery..
3. No material except granite, or a good grade of marble, or standard bronze shall be used for a memorial in the cemetery.
4. Artificial coloring, painting, enameling, lacquering or bronzing of letters or other parts of stone or bronze is allowed in the Cemetery. Pictures and etchings will be permitted on memorials Management will not be responsible for maintenance of memorials.
5. Damage done to lots, drives, trees, shrubs, hedges and other property by memorial dealers or their agents, shall be repaired by the Cemetery, and the cost of such repair work shall be charged to the dealer or to his principal.
6. Should any memorial, family mausoleum or vault become unsightly, dilapidated, or a menace to the safety of persons within the Cemetery, management shall have the right either to correct the condition or to remove the same, in either case at the expense of the burial rights holder.
7. Location of Memorials:
  - (a) Monuments shall be placed so that they are centered on the main axis of the family lot.
  - (b) No monument will be allowed on a single grave except in Blocks 38 and 39.
  - (c) A maximum of two flush markers will be permitted on a single grave.
  - (d) The location and position in which a memorial is to be placed or erected on a lot shall be subject to the approval and under the supervision of Management.
  - (e) Only one family monument may be installed on one family lot.
  - (f) In the event that two or more families jointly purchase one family lot, all parties shall join in and approve a written statement reflecting their decision as to how they wish to handle the erection of a single family monument. The statement shall be filed with the administrative secretary.
  - (g) A double flush marker will be allowed on two adjoining graves.
8. Dimensions of Memorials: The following dimensions apply to all monuments located in the Cemetery. Special dimensions have been prescribed for monuments in the Via Matris Section and Blocks 38 and 39 at the end of this document.
  - A. Monuments:
    1. Maximum length, base stone or monolith:  
2 space lot – 48”, 3 space lot – 54”, 4 space lot – 96”, 5 space lot – 96”
    2. Maximum height, base, and die stone or monolith:  
2 space lot – 36”, 3 space lot – 36”, 4 space lot – 48” 5 space lot - ”48
    3. Maximum width, base and die stone or monolith will vary based on the size of monument but must be a minimum of 14”.
    4. Maximum thickness, die stone or monolith: is 8”.
  - B: Markers:
    1. Maximum length: Single Markers – 36”, Double Markers – 48”
    2. Minimum thickness: Single Markers – 4”. Double Markers – 4”
9. Specifications for Markers:
  - (a) Grave markers shall be made flush with the contours of the ground; the bottom is to be finished true and level and are required to have a collar.
  - (b) Markers shall be made of approved stone or bronze.

- (c) All markers on any one family lot shall be of the same material and design, with the exception of government markers.
- (d) Sunken letters only are permitted. Exception to this will be made only to duplicate raised lettering of existing markers on the lot.
- (e) Government veterans' markers of stone material must be installed as in (a) above. However, such markers made of bronze may be installed on the back side of a family monument.

10. Ornamentation of Markers and Monuments:

- (a) In the tradition of the Queen of Peace Cemetery, we encourage the placement of the Christian symbol (Cross) on all monuments and markers for individuals/families of Christian denominations.
- (b) Words, phrases or symbols must be approved. Symbols or expressions of pagan origin will not be approved.
- (c) Military titles, military symbols, and records of military service are permitted.

**PRIVATE MAUSOLEUMS AND VAULTS**

1. Management disclaims all liability for the maintenance and repair of existing private family mausoleums and vaults.
2. Such structures are strongly discouraged under these regulations. However, the Board of Directors reserves the right to review and possibly approve such structures if they are deemed justified by special circumstances or by special purposes and are compatible with the aesthetic goals of the Cemetery.
3. All plans for such structures must be presented sufficiently in advance of construction to permit a thorough and complete review of those plans. A contribution to the Perpetual Care Fund for future maintenance will be considered in the approval process.

**INTERMENT OF STILLBORN INFANTS AND MISCARRIAGES**

The Cemetery provides special burial spaces in the four park areas surrounding the Via Matris Shrine for the interment of the remains of stillborn infants and miscarriages. The non-sectarian facility is known as "Via Matris Baby Land". Four grave markers have been provided by donated funds, and local funeral homes donate burial containers. Burials are made in multi-level increments to conserve space. The facility is located at the border points of Blocks 23-24-27-29. Interments are made without charge. The facility fills a need by parents or families during their grieving process after the loss of their infants by providing a place where they can visit the graves of their deceased children.

**VIA MATRIS SHRINE AREA**  
“Through the Mother to the Son”.

The Via Matris Shrine area of the Queen of Peace Cemetery is composed of blocks 23, 24, 27 and 28 of the Queen of Peace Catholic Cemetery. It is hoped that the shrine will not only instill in the minds and hearts of visitors a greater reverence for the resting place, but that they will be drawn to contemplate and appreciate the extent of the Seven Sorrows of Our Lady, the Queen of Peace. This area has alternate rules than the remainder of the cemetery in regards to monuments and flowers/shrubbery. All regular cemetery rules, which do not conflict with these special shrine area rules, shall apply in this area.

**GRAVES OUTSIDE THE CROSS FORMING HEDGE**

**In Via Matris area, the rules for the graves outside the Cross hedge are the same as the rules for the remainder of the cemetery with the following exceptions:**

1. All monuments must be steeled, axed or polished grey granite monolith.
2. All monuments shall be inscribed with an ejaculation, prayer, or quotation appropriate to honor Our Lady. A list of approved assortment of such prayers, etc. is available in the Cemetery office.
3. Monuments located west of the walkway bisecting the transverse bar of the Cross, shall face west, and shall be located centrally on the eastern end of the lot.
4. Monuments located east of the walkway bisecting the transverse bar of the Cross, shall face east, and shall be located centrally on the western end of the lots.
5. No live foliage, shrubbery or flowers may be planted on the grave/lot.

**MONUMENTS AND MARKERS WITHIN  
THE CROSS FORMING HEDGE**

**“A – NUMBER OF MARKERS AND MONUMENTS ALLOWED ON A LOT**

1. To have a monument, the owner must have/own a minimum of 4 spaces.
2. One marker may be installed for each grave space.

**“B – CONTOURS**

1. Monuments located within the area shall be cut in horizontal and vertical lines, or in horizontal and oblique lines similar to the style of cut used in the base of the feature statue of Our Lady Queen of Peace.
2. According to the artistic preference of the monument buyer, the monument may be cut so that one section may be higher than the other or one or more sections may be recessed from the main section of the monument.

**“C - FINISH”**

1. Monuments shall be all steeled or axed finish.
2. All markers in the area shall have an all steeled or axed finish on the top surface and on the surfaces of the four vertical sides. The underside surface must be rock pitched to an even level to insure a level setting.

**“D” - MATERIAL**

1. Only monuments made of high quality quarried grey granite warranted by the manufacturer to withstand northern Wisconsin’s climatic conditions will be considered for approval by management.

**“E” – COLORS**

1. Monuments located within the area circumscribed by the Cross-forming hedge and in Blocks 23, 24, 27 and 28, shall be steeled granite matching or closely approximating the shade of granite used in the statue of Our Lady, Queen of Peace



**“F” – SIZE**

1. Monuments located within the area circumscribed by the Cross-forming hedge shall be 4 feet in length, 8 inches thick. The minimum height shall be 2 feet, 4”.
2. The size of markers in the entire area shall be 1’ x 2’ x 4”.

**“G” – TYPE**

1. All monuments in the entire area shall be monolithic (die stone without a supporting base stone).
2. All monuments located within the area circumscribed by the Cross-forming hedge shall be made of a solid, one-piece stone.
3. All markers in the area shall be the lawn-level type.
4. No double markers are permitted.
5. Gray granite government markers are encouraged. Bronze government markers are not permitted without permission of Management.

**“H” – ORNAMENTATION, INSCRIPTION, SYMBOLS**

1. All monuments shall be inscribed with the symbol of the Latin Cross in a size not smaller than 3 ½” for the transverse bar and 6” for the shaft. All grave markers must be inscribed with the Cross in the size of 1 ¾” for the transverse bar and 3” for the shaft.
2. To emphasize the symbolic meaning of the Cross, and to preclude its use in the lower capacity as mere ornamentation, only one Cross shall be allowed on the monument or marker. The only exception to this rule shall be in an instance where, in the opinion of management, the use of not more than two Crosses in the design of the monument (not a marker) shall not detract from the symbolic effectiveness of the Crosses, and where the use of such two crosses shall help to create a note of spiritual dignity in the design which might otherwise comparatively impaired if only one Cross were used. If two Crosses are to be used on a monument, both Crosses must be of equal size, and must be considerably larger than the minimum size detailed above for a monument.
3. The symbol of the Cross may be placed either in the upper center, above the family name and all other lettering, or, if the desired artistic effect calls for the placement of the Cross on the left side of the monument, it may be so placed. If the Cross is placed to the left, it must be large enough to dominate that side of the monument.
4. On a marker, the symbol of the Cross must be place in the upper center, above all lettering.
5. The symbol of the Cross must stand free and shall not be obstructed by ornamentation.
6. Each monument shall include in its design the inscription of one or more accepted Catholic symbols, in addition to the symbol of the Cross. This is not required on markers. The choice of symbols pertinent to Our Lady is encouraged and preferred. An assortment of approved Catholic symbols is on file in the secretary’s office, and may be consulted by the monument buyer or dealer. The minimum size of the symbol shall be 2 ½” horizontal and 4” vertical.
7. All monuments located within the area shall be inscribed with a quotation of the Litany of Loreto. A list of such quotations is available in the Cemetery office.
8. The Litany quotation shall be inscribed above the family surname, and below the symbol of the Cross; or it may be inscribed in tablet fashion of the left portion of the monument. If the Litany quotation is placed to the left, the lettering shall be large enough to dominate that portion of the monument. Ornamentation, in this placement of the quotation, shall be removed at least 2” from the main body of the lettering.
9. The family surname may be inscribed on the monument in manner and size according to the artistic preference of the monument buyer. However, in no case may the size of the lettering used in the family name be so large that the net effect is a crowding or de-emphasis of the symbol of the Cross or other symbols or of the prescribed prayerful inscription.
10. Generally, only one family surname may be inscribed on a monument. The only exception to this rule shall be in case where two different family surnames represent directly related parties at interest in the lot. The full consent of all interested parties, or their heirs, shall be indicated on the monument application, and shall specify clearly the exact names and the order of placement of

such names on the monument. In this event, both family surnames shall be inscribed with equally sized lettering. The minimum size of lettering shall be 4".

11. The alternative choice for monuments located outside the Cross-forming hedge may be installation of a grave marker for each grave space as needed. If this choice is made, the monument may not be inscribed with first names or dates. Markers may be inscribed with the first name, middle initial and surname, preceded or followed by civilian or military titles, historical dates, and if desired a one line lettering of military rank and unit.

12. On monuments no first names or dates may be inscribed on the monument. All references to such data shall be confined to the grave markers.

13. All ornamentation, inscribing etc. shall be confined to the one side of the monument which faces the burial spaces on the lot.

14. Inscriptions and designs on monuments and markers must be sunk at least 3/16" from the surface. No tracings are allowed.

15. No plaques or photographs other than those carved into the stone will be permitted.

#### **LOCATION OF MONUMENT AND MARKERS ON LOTS**

1. Monuments shall be placed on a line running parallel with the hedge line, and shall be located on the end of the lot adjacent to the hedge, facing the walkway bordering the opposite end of the lot.

2. Markers located within the area circumscribed by the Cross-forming hedge shall be placed on the eastern end of Lots 1-14, Blocks 23 and 24; Lots 1-5 and Lots 51-54, Blocks 27 and 28.

3. Markers on Lots 15-18, Blocks 23 and 24 shall be placed on the eastern end of the lots, bordering the walkway.

#### **FOUNDATIONS FOR MONUMENTS, SETTING FOR MARKERS**

1. All monuments shall employ the use of two dowels, 1/2" x 6" of a non-ferrous material, in the setting of the monument on the foundation.

2. The two holes in the base of the monument to accommodate the dowels set in the foundation should be drilled by the monument dealer before delivery of the monument to the cemetery. The dowels shall be located on the bottom surface of the monument, at the intersection of a line paralleling the end surface of the monument and drawn one foot from the end, and a line drawn at the midpoint of the 8" thick monument, running the length of the monument.

3. Two types of foundations for monuments are permitted, an all concrete foundation and a granite apron.

4. If the monument buyer prefers an all concrete foundation, then such foundation shall be beveled downward starting from a point 1/4" above foundation grade at the monument's extremity, and proceeding on a downward plane to ground level.

5. If the monument buyer prefers a lawn level flat granite apron, then such apron shall be a minimum of 5" thick, and shall provide a minimum wash on all sides of the monument of 5".

6. Concrete foundations calling for an extension of the foundation on each end, designed for built-in planters for flowers or for other purposes, are not permitted.

7. All markers shall be on a gravel base, without concrete.

### **FLOWERS, SHRUBBERY, SOD, ETC**

1. It is not permissible to plant anything on the lot or to set out potted plants, with the following exception:
  - a. evergreen wreaths may be placed in the flower area of the lot during the winter months; such wreaths will be removed by management in the spring as soon as weather permits;
  - b. potted plants and flowers may be placed on a grave at any time during the calendar year in which burial has been made on the lot. The only flag allowed on the lots shall be the American flag placed in an appropriately designed flag-holder. This privilege is reserved to the graves of military personnel only.
7. The only shrubbery permitted in the area shall be that installed and cared for by the management in accordance with its landscaping plans.
8. Vigil lights are not permitted.
9. Artificial flowers, wreaths, and saddles must be removed by Oct 1 by the owners. If remaining after that date, cemetery personnel will remove and dispose of them.

### **BLOCKS 38 AND 39 MONUMENTS AND MARKERS**

Blocks 38 and 39 spaces were created in 2015 to meet the needs of families that desire an upright memorial on a single space. Block 38 has 5' x 5' spaces specifically intended for upright memorials for cremated human remains/urns. Block 39 has full size burial spaces allowing memorials and markers.

#### **Block 38**

1. An upright memorial/columbarium is required. Flush markers are not allowed on these burial spaces.
2. Two cremated human remains can be buried in each space.
3. Upright memorials/columbarium can hold 2 human cremated remains.
4. The memorials can have a maximum base size of 24 "by 36" and a height of 36".
5. The memorials must face west.

#### **Block 39 – All single burial spaces.**

1. Memorials and markers are allowed.
2. Up to two individuals can be buried in each space with a maximum of one casketed interment.
3. The memorial/columbarium can have a maximum base size of 24" by 36" and a height of 36".
4. All memorials must face west.
5. If multiple consecutive burial rights are purchased, see Rules for Memorials on Page 6, #8, "Dimension of Memorials".

